



A Professional Development Program  
for Graduate Students and Postdoctoral Fellows  
Offered by the Teaching Resource Center

## Miscellaneous Professional Development Documents

During the course of your graduate career, you will have the opportunity to participate in a number of activities which will further your professional development. It's a good idea to record and document these opportunities when appropriate. Below are suggested materials you might collect in this section.

- curriculum vitae
- résumé

### *Research-related items*

- awards, fellowships, grants
- conference abstracts and posters
- published articles, papers, chapters, etc.
- performance evaluations from advisors/employers
- research proposal for your thesis, dissertation, or future project

### *Teaching-related items*

- summary of student evaluations and other formal and informal course feedback (e.g., nomination letters for teaching awards written by students, unsolicited emails about the course)
- sample student assignments, collaborative learning activities, or exams you created
- samples of graded student work from classes you've taught or TAed

### *Service-related items*

- advising/mentoring activities
- community service and volunteer work at the university or in the community
- consulting work