



A Professional Development Program  
for Graduate Students and Postdoctoral Fellows  
Offered by the Teaching Resource Center

## Program Calendar

NOTE: All dates are approximate and may fluctuate slightly from year to year. Please check the program website for up-to-date information.

- May *End-of-Year Ceremony* – Participants completing all program requirements\* are recognized at an awards ceremony in one of Gardens just off the Lawn. Participants receive a framed certificate and a letter certifying their successful completion of the program to add to their job application materials. All program participants are welcome to attend.
- Early June *Application Deadline* – Applicants must submit an application letter, a statement of individual goals, a declaration of commitment to the program, and seminar availability form. The application provides participants an opportunity to reflect on their motivations for entering the program while encouraging them to consider seriously their level of interest.
- June/July *Participant Notification* – Applicants are notified about acceptance into the program.
- August *Program Start Date* – TPT officially begins with the Teaching Resource Center’s annual August Teaching Workshop (ATW), typically held the week before classes begin. Participants may complete program requirements prior to ATW.
- September *New Participant Orientation* – During this informal orientation meeting, new participants learn more about TPT and its requirements, as well as receive their TPT Dossier. They must also identify a program advisor prior to this meeting. *All new participants are required to attend this meeting.*
- September *Current Participant “Check-up”* – All active participants are surveyed about their progress towards program completion.
- September *Program Advisor Selection* – New participants must identify a program advisor.
- April 1 *Notification of Completion* – Participants must complete all program requirements, have their advisor sign-off on their dossier, and submit their dossier to the TRC by April 1 in order to be invited to that year's ceremony.

\*Participant must complete all program requirements, have their advisor sign-off on their dossier, and submit their dossier to the TRC by April 1 in order to be recognized that year’s ceremony.